

March 11, 2025

The Regular Board Meeting of the Butternut Village Trustees was called to order at 6:30 pm on Tuesday, March 11, 2025. The meeting was held at 301 West Michigan Street. At roll call the following were present George Faltinosky, Lisa Hilgart, Todd Linsmeyer, Kelly Meredith, Craig Sietsema via Zoom, Gary Vander Wyst, President Troy Scherwinski, Clerk/Treasurer Cindy Pritzl, Public Works Cory Carlson, Resident Adam Miller. Motion was made by Faltinosky, second by Meredith to accept the agenda printed. Motion carried. The February Meeting Minutes were reviewed. The motion was made by Meredith second by Linsmeyer to accept the meeting minutes as presented. Motion carried.

5. Public Comment: None

6. Clerk Report:

- A. Delinquent Utilities Report: Clerk went over delinquent utilities list.
- B. Bank Balances Report: Board reviewed bank balances & debt.
- C. Development Fund Report: Board reviewed clerk's spreadsheet.
- D. Property Maintenance/Humane Officer:
 - The Fire Department property has all been recorded correctly at the courthouse.

7. Committee Reports:

- A. Public Works:
 - Town of Chippewa came in and steamed out the culvert on 3rd Street and Michigan Street.
 - When putting up Christmas lights the suggestion was to check the lights before we give them to the businesses.
 - Roads are posted
 - Dump truck will need to be serviced, the wire control for the wing needs to be looked at.
- B. Public Safety:
 - Snowmobile trails are closed
- C. Business Park:
 - Stephanie Bliss was handing out flyers for the business incubator
- D. Campground: Will put on the agenda so we can get working on it to have it opened in May.
- E. Other: Nothing

8. Old Business:

- A. Discuss/Review Certified Survey Quote for Mobile Home Park: Quote was received from Timberline survey. The cost for both Carlson's property and ours would cost \$2900.00 so the Village's half would be \$1400.00. Motion by Meredith, seconded by Faltinosky to approve of the approval of the lot surveyed on 7th Street and share the cost with Carlson's. Roll call vote Hilgart-yes, Linsmeyer-yes, Meredith-yes, Scherwinski-yes, Vander Wyst-yes, Faltinosky-yes. Yes-6, No-0. Motion carried.
- B. Discuss/Approve Employee Vacation, Comp Time & Overtime Adjustment: Clerk reviewed Vacation Benefits and presented the changes of after 1 year change to 2 weeks of vacation rather than 1, after 3 years change to 3 weeks of vacation rather than 2, after 8 years change to 4 weeks rather than 6 years for 3 weeks of vacation and to eliminate after 20 years – 4 weeks of vacation. The board would like to add if the employees' birthday falls during the work week that the village buys them lunch. The clerk reviewed vacation time pay out and changed it to be paid out at the end of the calendar year and note more than 40 hours may be rolled over to the following year. Worker's Compensation Insurance was removed as the village doesn't offer an insurance incentive and changed it to retirement that is required of all full-time employees. Employees put in a percentage that the Wisconsin Retirement set, and the Village will match that amount. Remove benefits payments under chapter 380 as there are no benefit payments. Chapter 507 Overtime/Comp Time – Overtime will be paid out at time and a half, Compensation time will not be paid out at time and a half, it will be paid out as 1 to 1. Times clerk should get paid overtime: board meetings, other meetings that require the clerk to be present & elections. Times public works should get paid overtime is plowing, water/sewer emergencies. Motion by Meredith, seconded by Faltinosky to approve changes listed above. Roll call vote Linsmeyer-yes, Meredith-yes, Scherwinski-yes, Sietsema-yes, Vander Wyst-yes, Faltinosky-yes, Hilgart-yes. Yes-7, No-0. Motion carried.

9. New Business

- A. Discuss/Approve Board of Review Morning, Afternoon or Evening: Faltinosky, Vander Wyst & Scherwinski are better with evenings.
 - B. Discuss Business Park Property Purchase: The board received an offer from Adam & Jerrika Miller for a portion of the land off South Park Rd in the Village of Butternut. They would like to offer \$675.00 for a ½ acre of the land. The board reviewed the offer, and they were selling an acre of land for \$5000.00 in 2007. The village board would consider payment arrangements and working with Miller's. The board would like a more detailed plan for the next board meeting or sooner and we can have a special meeting if needed.
 - C. Resolution to Approve Vouchers #V1114-V1117, checks #22689-22725, Debits #20250204-20250304: Motion by Faltinosky, second by Vander Wyst to approve vouchers, checks and debits as printed. Roll call vote Meredith-yes, Scherwinski-yes, Sietsema-yes, Vander Wyst-yes, Faltinosky-yes, Hilgart-yes, Linsmeyer-yes. Yes-7, No-0. Motion carried.
 - D. Set Next Meeting Date: April 2, 2025 @ 6:00pm
10. Correspondence: None
11. Motion to Adjourn: Adjourn @ 7:30pm