

March 13, 2019

The Regular Board Meeting of the Butternut Village Trustees was called to order at 7:15 pm on Wednesday, March 13, 2019. The meeting was held at 301 West Michigan Street. At roll call the following were present: George Faltinosky, Lisa Hilgart, Kelly Meredith, Larry Meverden, Robert Peterson, Gary Vander Wyst, President Troy Scherwinski, Clerk/Treasurer Cindy Pritzl and Public Works Supervisor John Furtak. Also in attendance were Jenny Wegner and Bobbi Muonio. Motion was made by Faltinosky second by Meredith, to accept the agenda as presented. Motion carried. The February Regular Board Meeting & March's special board meeting minutes were reviewed. Motion was made by Vander Wyst second by Meredith, to accept the minutes as printed. Motion carried.

Public Comment: Nothing

Clerk Report:

- ✓ Delinquent Utilities Report. Clerk went over delinquent utilities list and updated board.
 - Residential Leave Water Run Concern: Clerk informed board that we had a resident leave their water run without the Village requesting it because their pipes were freezing. The resident wanted to know if they get credit for the over usage. Board agreed they would get a credit for the water that was above their normal usage.
- ✓ Bank Balances Report: Board reviewed bank balances & debt.
- ✓ Property Maintenance Update: Properties on Michigan Street nothing new to report on them.
- ✓ Development Fund Report: Board reviewed clerk's spreadsheet on what was paid on current loans. Board reviewed what was outstanding by our current RLF's. Bobbi Muonio informed the board that she is purchasing the Butternut Café. She wanted to know if the board would give her a RLF Loan in the amount of \$50,000.00 for 5 years. Board informed her we are in the process of closing out our RLF account. We have monies earmarked for items we need. Board will review in unfinished business.

Committee Reports:

– Public Works:

- The Town of Chippewa is using our Loader for a couple of days due to their pole building collapsing and damaging theirs.
- Town of Lake is going to thaw out our culverts next week.
- Vander Wyst talked about having a shift differential for John and overtime. John explained that he does switch off with Bob Peterson and he needs to get the roads cleaned off and after he is done with that he goes home. It was brought up about hiring a part time summer/winter person. John informed board that he has Bob Peterson and that is working fine. Faltinosky stated we should leave things as is and if John needs something he can let the board know.

– Public Safety:

- Truck Route Concern: A resident came to the clerk and was concerned about the truck route. They stated that if we leave the truck route where it is that is two blocks worth of water/sewer that would need to be replaced that it was easier to send the up to Hwy 13 on Cty F. They also had a concern about the kids that walk on the street that have to walk around the vehicles that are parking across the sidewalk. Board agreed to leave the route alone this year and look at it again after break up.

– Other:

- Meverden presented board with an estimate to take down the electrical boxes that are on the street poles due to us not being able to put our Christmas lists on them anymore. Estimate from Signature Signs was \$1500.00. Scherwinski would like to hold off until he talks to someone on his contact list from Xcel Energy.

7. Unfinished Business

- A. Discuss Options for RLF Funds: Board reviewed Bobbi Muonio's request for a \$50,000.00 loan for 5 years. Board agreed they would give her what Derrick Vanorden owes on his RLF with the terms of 3year at 5% interest. For our April meeting would like to have the current RLF businesses come to our April meeting so that we can discuss the situation with the RLF. Board would like to have our

attorney present at this meeting also. Board would like to set up new terms that state as long as they are current with their payments we will do a 3 year term if they should miss two payments their loan will be sent to a collection agency. Board then discussed their list of items that they earmarked for the RLF funds. Motion by Hilgart, second by Vander Wyst to pay down our debt, purchase SCATA and to process with the Village Hall improvements which are new flooring and new shelves for storage. Roll call vote Hilgart-yes, Meredith-yes, Meverden-yes, Peterson-yes, Scherwinski-yes, Vander Wyst-yes, Faltinosky-yes. Yes-7, No-0. Motion carried.

8. New Business:

- A. Consider Establish Policy for Renting Village Hall: Motion by Meredith, second by Peterson to allow residents/organizations to use the Village hall for free. Motion carried.
- B. Consider Establishing an Ordinance for Plowing Across the Road: Board would like to having something drafted up by April meeting that references the state statue.
- C. Review/Accept Mowing Bid: Board received a bid for mowing from Neal Wegner at \$70.00/hour. Motion by Vander Wyst, second by Meredith to approve Neal Wegner's bid for mowing not to exceed \$1,000.00. Roll call vote Meredith-yes, Meverden-yes, Peterson-yes, Scherwinski-yes, Vander Wyst-yes, Faltinosky-yes, Hilgart-yes. Yes-7, No-0. Motion carried.
- D. Consider Radio Base for Village Hall: Clerk brought to the boards attention if we had a radio base in the Village hall we could get a hold of the crew so we don't need to worry about cell service. Town of Chippewa would possibly be interested to go half with the village. Motion by Peterson, second by Vander Wyst to purchase the radio base and go half with the Town of Chippewa. Price is \$959.25 and half would be \$480.00. Roll call vote Meverden-yes, Peterson-yes, Scherwinski-yes, Vander Wyst-yes, Faltinosky-yes, Hilgart-yes, Meredith-yes. Yes-7, No-0. Motion carried.
- E. Resolution to Approve Vouchers #V755-V760, Checks #20251-20280 and Debits #20190204-20190304. Motion by Meverden, second by Vander Wyst to approve vouchers, checks, and debits as presented. Roll call vote: Peterson-yes, Scherwinski-yes, Vander Wyst-yes, Faltinosky-yes, Hilgart-yes, Meredith-yes, Meverden-yes. Yes-7, No-0. Motion carried.
- F. Set Next Meeting Date: April 8 at 7:00pm

9. Correspondence: WIPFLI's Financial Statement year ended December 31, 2017

Motion to adjourn at 8:34pm was made by Peterson, second by Meredith. Motion carried.